

WE ARE THRESHERS PROTECTING OUR STAFF SAFETY PLAN

GREEN

(LOW RISK)



- **Green level indicates only minor changes.**

- Masks are required in all indoor and outdoor spaces. (Offices occupied by one person are exempt from mask requirements until another individual enters the aforementioned space.)
- Practice 6' physical distancing
- Sanitation stations must be used in and out of buildings.
- Personal daily temperature checks are required, with results posted in the symptom data tracker app #CampusClear.
- Staff exhibiting symptoms of COVID-19 must notify Human Resource office immediately.
- 6' physical distancing in the Caf
- Adhere to CDC recommended best practices for meetings.
- Travel to a recognized Kansas Department of Health & Environment (KDHE) hot-spot zone or internationally must result in a mandatory two-week self-quarantine before returning to campus.



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BLUE

(LOW RISK, BUT HIGHER ALERT)



- **Move to level Blue when the Harvey County Health Department has indicated increased level of exposures in the county, and/or one or more cases of COVID-19 is identified on campus.**
- Masks are required in all indoor and outdoor spaces. (Offices occupied by one person are exempt from mask requirements until another individual enters the aforementioned space.)
- Practice 6' physical distancing
- Sanitation stations must be used in and out of buildings.
- Personal daily temperature checks are required, with results posted in the symptom data tracker app #CampusClear.
- Staff exhibiting symptoms of COVID-19 must notify Human Resource office immediately.
- 6' physical distancing in the Caf
- Adhere to CDC recommended best practices for meetings.
- **No nonessential work travel to a recognized KDHE hot-spot zone or internationally; if travel to a recognized KDHE hot-spot zone or internationally is necessary, a two-week self-quarantine is required before returning to campus. Consult with a supervisor to define "nonessential" and "necessary" work travel.**



No cases of COVID-19 are on campus.



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SAFETY PLAN

YELLOW (MODERATE RISK)



- **Move to level Yellow when a cluster is identified. A disease cluster is the occurrence of a greater than expected number of cases of a particular disease within a group of people in a geographic area over a defined period of time.**
- Masks are required in all indoor and outdoor spaces. (Offices occupied by one person are exempt from mask requirements until another individual enters the aforementioned space.)
- Practice 6' physical distancing
- Sanitation stations must be used in and out of buildings.
- Personal daily temperature checks are required, with results posted in the symptom data tracker app #CampusClear.
- Staff exhibiting symptoms of COVID-19 must notify Human Resource office immediately.
- 6' physical distancing in the Caf
- No nonessential work travel to a recognized KDHE hot-spot zone or internationally; if travel to a recognized KDHE hot-spot zone or internationally is necessary, a two-week self-quarantine is required before returning to campus. Consult with a supervisor to define "nonessential" and "necessary" work travel.
- **Replace in-person meetings with video-or tele-conference calls whenever possible.**



Cluster is contained after two weeks.



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ORANGE (HIGH RISK)



- **Move to level Orange when a community spread is identified. A community spread is the circulation of a disease among people in a certain area with no clear explanation of how they were infected.**
- Masks are required in all indoor and outdoor spaces. (Offices occupied by one person are exempt from mask requirements until another individual enters the aforementioned space.)
- Practice 6' physical distancing
- Sanitation stations must be used in and out of buildings.
- Personal daily temperature checks are required, with results posted in the symptom data tracker app #CampusClear.
- Staff exhibiting symptoms of COVID-19 must notify Human Resource office immediately.
- No nonessential work travel to a recognized KDHE hot-spot zone or internationally; if travel to a recognized KDHE hot-spot zone or internationally is necessary, a two-week self-quarantine is required before returning to campus. Consult with a supervisor to define "nonessential" and "necessary" work travel.
- **Breaks may be eliminated.**
- **The Caf will offer pick-up service only.**
- **Outside guests are not allowed in campus buildings at this time. Guests are defined as visitors not related to essential campus operations.**
- **Telework, when possible, will begin to increase physical distancing. A rotating staff schedule will be implemented. Replace all in-person meetings with video-or tele-conference calls.**



Community spread has ceased.



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RED

(SEVERE RISK)



- **Move to level Red when the number of positive cases on campus is greater than Bethel's ability to quarantine and isolate effectively.**
- Masks are required in all indoor and outdoor spaces. (Offices occupied by one person are exempt from mask requirements until another individual enters the aforementioned space.)
- Practice 6' physical distancing
- Sanitation stations must be used in and out of buildings.
- Personal daily temperature checks are required, with results posted in the symptom data tracker app #CampusClear.
- Staff exhibiting symptoms of COVID-19 must notify Human Resource office immediately.
- The Caf will offer pick-up service only.
- Outside guests are not allowed in campus buildings at this time. Guests are defined as visitors not related to essential campus operations.
- **Telework is mandatory for campus operations; only essential personnel is on campus. All meetings will be held with video-or tele-conference calls.**
- **No work travel is permitted.**



The number of cases of COVID-19 returns to an amount that can be effectively quarantined and isolated.



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GRAY

(SHUTDOWN OF CAMPUS)



- The Harvey County Health Department and/or KDHE recommends all Bethel personnel vacate the physical plant.
- All meetings, events and gatherings will be held with video-or tele-conference calls.



Edict to shut down physical plant is relaxed

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*Bethel will continue to follow Harvey County, KDHE and CDC recommendations and guidelines to keep our community safe. All information is subject to change.

8/28/2020